

Nov-Dec 2021

Tuesday December 7th, 2021

6-05 PM

AUSTIN COUNTY WATER SUPPLY CORPORATION

Monthly BOARD MEETING MINUTES

DATE:7th December 2021

STARTED: 1805

ADJOURNED: 1930

BOARD MEMBERS	Until	PRESENT	ABSENT	Email	position
Dana Minnaar	<i>Need term</i>	X		danam@industrytelco.com	
Clint Wills	2023	X		clintwill@yahoo.com	
Tony Krueger	2024	X		thekeneystore@yahoo.com	
DEAN CAREY	2023	X		Dwcarey459@gmail.com	Sec.
JOSEPH REYNOLDS	2022	X		acwpresident@gmail.com	Pres.
SHARON VALIANTE	2022	X		Savaliante@yahoo.com	VP

Review and Approve Last Meeting Minutes:	Comments: none
Trish Ferguson (lawyer)	
Buckshot with Diamond W	No report presented at the meeting as required. Routine operations this past month. (Proposed rate received today for bi-annual review per contract.) Refer to ACWSC Section II Operations report.
	DWU report that we need to upgrade the meter reading equipment and systems – probably to i-phone type system – this issue has been discussed many times and ACWSC have purchased upgrade equipment in the past that is not been used or has been lost. ACWSC require a proper written study and justification so we allocate funds and include in the 2022 budget.

MOTION: Joe / accept the meeting minutes from last month.

SECOND: Dean

PASSED: yes

Bank Account Status (As of Aug, 2021):

FNB Operating Account:	\$ 120,663.89 (reserve should be \$75,000) balance into reserves
HDV-MMkt:	\$18,635 (unchanged)
HDV-Reserve:	\$329,601 inc debt reserve (total debt reserve required is \$174,840)
FNB Payroll Account:	\$14,148.38 (reserve should be \$15,000)

Old / New, All Business Discussions:

Topic	Discussion
personnel	Reesa Ueckert voted in as Director – term to be stated
	Need term stated for Dana
Reports	
Financial report	Refer to written report for details
	Motion to approve financial report denied – three aye’s one nay
	Director Ueckert requested copy of latest balance sheet – will be issued soonest
	Board was advised that Alton Thiele have ceased their business and will not be proving an audit for year 2021. There is no legal deadline or obligation to provide an audit although it is accepted business practice and is need for financial assessment by lenders etc. The auditor selected must have water company experience – will be addressed for the next meeting.
Directors report	Refer to written report for details
	GM offer letter as presented agreed to by all board members present – officers Dean Carey and Sharon Valiente (not present)

	have previously agreed. Start date will be changed to 1 st January 2021 and signed by both parties.
	Discussion/clarification on DWU role as the Public Works Operator Class C certified as required by TCEQ. DWU are at “arms lengths” from ACWSC under license to TCEQ to manage the four independent systems. The newly appointed GM will represent ACWSC for operations and will oversee the DWU contract. DWU do not participate in board decisions. ACWSC through the board are ultimately liable for operations under TCEQ, for compliance with public health regulations and for financing and management of the business.
Operations & Maint. Report	No written DWU report submitted at the meeting. As previously agreed/required by the board, the DWU spreadsheet reports that support payment are required, including any period not yet submitted for payment.
	CSI program: need to send another letter to remind our customers this is a Public Health requirement. Contractor reports lack of response and co-operation from residents/members. Reiterated the need for Inframark to run this program due to extent of backlog, lack of ACWSC past issues in running CSI program and finding licensed (and reliable) inspectors, not asserting the service agreements and obligation to comply with TCEQ violation. Another letter as previously discussed is required. If we don't get the required response then need to look at legal position with TCEQ.
	Reminder that ACWSC are licensed to operate four independent systems and any time systems are interconnected it must be reported to TCEQ. Co-mingling of aquifers can affect quality reports. DWU need ACWS permission before interconnection and ACWSC must notify TCEQ – (ACWS have received at least two verbal warnings on this issue.)
	The AFE for Sequestration (Iron removal) will be issued for implementation January 2022 – this has been under discussion for over six months including consideration of rehab of the Buckhorn filter (received estimate/bid) cost at least \$120K – DWU now suggesting we run the filters to establish condition – this was previously ruled out – ACWSC have no operations records. Will address with Engineer Mark Harkness.
Improvements Program	Refer to written report Section III for details.

Water Losses	Pumping losses remain historically low, but still high at some on some routes – work continues to correct leaks and source losses.
Water Rates	Effect of changes will not be seen until the January billing – per the report to-date there are ten cancelled accounts and another twelve possible but not confirmed. The cancelled accounts are likely customers- minimum users that have wells – no significant effect on income.
Other / Misc.	Relocation of line on Kroll property implemented under AFE 21 - 063. Development line-extension projects in play under Non-standard Service contracts – Life-bridge church, Valkrye development. Fontaine Engineers are managing per standard practice – AFE’s not required as NSSA’s are at “no-cost” to ACWSC.
	Discussions on debt structure, finance situation and need for grant funds. This needs outside assistance and is not a short-term effort. Agreed that outside assistance will be required to source and apply for funds. Recent application to Austin County American Rescue funds was not successful and are not available – will have to pursue future allocations – there is an issue of median income levels in Austin County within ACWSC jurisdiction.

Additional Motions made during meeting:

MOTION / Description: Joe/ to approve directors and financial and Operational reports

SECOND: Clint

PASSED: No

Motion to Adjourn until Next Time which is: Not determined – directors will be canvassed.

Motion:

Second:

Respectfully Submitted: Joseph P. Reynolds for Dean W. Carey